

COMMITTEE MEETING

23rd April 2018

In attendance: Tom Schofield, Karen Bennett, Sarah King, Pat Gordon, Irene McConnell, Sue Gracie, Sheena Dawe, Alistair Proctor

1. Apologies

Shirley Murray

2. Minutes of previous meeting

These were approved.

3. Matters arising

- Donald Cameron Howgate path proposal – Tom contacted Donald for an update. Donald is to contact landowners this week and review funding opportunities.

Action – No update from Donald on this

- Pot holes in car park – stones supplied by NWH, Agreed to buy small gift by way of thanks. Update – potholes now filled, but gift still to buy.

Action – Sue confirmed she would buy some tobacco as a gift

- Clarsach for hire – No interest as yet, agreed to give it until October (after new school term), if nothing we may want to consider selling it.

Action – Alistair to confirm if interest from school in new term. Pat to contact Harp Society and ask them if they are interested in buying this after October.

- Handyman role – Tom has contacted DIY Dad (John Finlay) to ask if he wants to take this on, but he does not want the role, would like to just do odd jobs as they come up.

Action – jobs to be added to snagging book and Tom will contact John as and when required.

- Front door sensor light – Irene has made the sign to notify hall users not to turn the switch off.
- Car park lights – Irene has made signs for front and back door to ask users to check if lights all off.

Action – Irene to bring signs to hall

- It was noted that the floodlights at the front of the Church have been on first thing in the morning.

Action – Sheena to check with Church about this

- Email received from Colin Rorison asking if the Howgate website could be updated, especially minutes. Donald Cameron has actioned amends.
- Bridge Club have purchased a new table which we agreed to support the payment of – agreed to deduct from monthly hall fees.
- Problem with leaves blocking kitchen down pipe, causing flooding

Action – a mesh for pipe to be purchased and Sheena to contact Martin Hobbs re installing this (as he has long ladders)

- BT line rental – this has been cancelled as not hall users require a landline or broadband
- Tablecloths have been returned
- Halloween Bonfire night has been included in newsletter – no response as yet for helpers

Standing action – ensure we organize for someone to assist with car parking for bigger events.

4. Treasurer's report

- £6750 in bank, with a number of sizable invoices having come out
- Spark of Genius have paid longstanding bill due
- Agreed hall users do not have to pay if can't use hall due to bad weather.

5. Hall report

- Art booking for May
- Private booking for August
- Enquiry for summer
- No boiler problems recently
- Watson & Lyall will be sending a bill for the work done regarding flooding
- They have also provided a quote for a new fire door at back - £1022 + VAT. Also noted a new back door mat for inside should be bought.

Action – Sheena to check with Kirk Session re funding part payment of the door (a third?)

- Craft event was successful

Action – Tom to check with Shirley re gifts from crafters for raffle

6. Future Fundraising/Community events

- Pub quiz confirmed for 19th May. Discussed price of £2pp, max 6 per team. Raffle prizes

Action – each committee member to supply one raffle prize each. Colin Bennett to speak to Majestic about a prize for the winners.

- About 7 teams of 6 so far – won't be able to accept many more – prob max 45ish
- Kids room – agreed just popcorn and snacks, juice. Movie will either be shown on TV/DVD Player (moved from Church) or through laptop/projector
- Audi to be checked too

Action – Karen get all audio/visual organized

- Food – Sarah has spoken to the pie man (David) and he has agreed to supply these for the evening.

Action – Karen and Sarah to get all food (Tom will help if required)

- Drink – check what is in cupboard and buy what is required. Gluten free and IPA beer requested.

Action – Sarah to check cupboard after Pilates on Thursday. Sarah to speak to Stewarts Brewing about any possible prizes.

- Gala Day – date moved to 26th August to accommodate as many families as possible.
- Tom away that date

Action – Tom to organize a BBQ team in his absence

- Bouncy castle – discussed purchase of one of these for future events. Need to consider public liability.

Action – Sarah to check price and dimensions of Costco bouncy castle and check whether our current insurance is adequate

- Winetasting 22nd September (provisional - date TBC)
- Gin tasting 17th November (provisional- date TBC)

7. AOB

- Hunter and Lass Ride Out – Tuesday 22nd May from about 6.30pm. Free ad for our hall in their programme in exchange for free pies, crisps and juice.

Action – Irene to speak to Kirsten about cancelling the Pilates class that day and volunteers required to help hand out pies at event

- Sarah noted we will need someone for the car park for this event

Action – check whether Robert is happy to do this again

8. Date of next meeting – Monday 21st May 2018