

HOWGATE VILLAGE HALL ASSOCIATION

COMMITTEE MEETING

16 May 2016 @ 19:30pm

In attendance: Sue Gracie, Rosemary Marwick, Shirley Chapman, Pat Gordon, Tom Schofield , Irene McKinnon, Sheena Dawe

1. Apologies

Sarah K, Sarah W, Karen, Pauli, Alan, Jan

2. Minutes of previous meeting - were approved as accurate.

3. Matters arising

- Portacabins – Update

Tony believes the second Portacabin is savable; he will use what can be from the cabin being demolished to renovate it; he is pricing additional materials needed and will give an estimate of costs. Shirley reported that we still need more helpers for Friday to demolish.

Action: Shirley will email HVHA committee members to encourage them to recruit volunteers, even for an hour or two.

- Hall electrics – Update – Attached

Work has been carried out on the electrics; just waiting for the invoice. Sheena will forward to Alan for payment.

Repair to the wall in the hallway at the bottom of the stairs - it was agreed that HVHA would pay for the repair.

- Funding for kitchen refurb – carried over since Sarah not present

4. Treasurer's report - Alan sent an email reporting the current balance of £19,171

5. Hall report

Shirley reported that there us a kids' party on 22 May from 1130-1330

Shirley circulated a list of possible tasks for a caretaker post for the hall; Shirley will consult Tony regarding the duties.

Oat made a booking for 6 & 27 September 1000-1600 for the lace making class.

6. Repairs and maintenance – Update

Pauli to confirm if she's still ordering the oil.

An issue is that no-one has responsibility for the boiler at present. There was a suggestion that we place a diary beside the boiler and ask anyone who changes settings to record in the diary.

Action: Sheena will place a diary next to the boiler, with instructions.

7. Neighbourhood plan/recreational space update

Rosemary reported that plans discussed included planting fruit trees and perhaps willows. Jo has a fund of volunteer helpers who would help with the work. The Field is registered for agricultural use so no planning permission would be needed. Discussed need to ensure that Martin still has access to cut the grass.

8. Date of next meeting - 20 June

9. AOB

Pat reported that the notice board has out of date items displayed but it wasn't possible to open it to remove them. The notice board is the responsibility of the community council.

Action: Karen to ask Colin to raise the issue with the community council please.