

## COMMITTEE MEETING

26<sup>th</sup> March 2018

In attendance: Tom Schofield, Karen Bennett, Pat Gordon, Irene McConnell, Shirley Murray, Cath Milne

### 1. Apologies

Sue Gracie, Alistair Proctor, Sarah King

### 2. Minutes of previous meeting

These were approved.

### 3. Matters arising

- Donald Cameron Howgate path proposal – Tom contacted Donald for an update. Donald is to contact landowners this week and review funding opportunities.

#### **Action – Tom/Donald to continue catch ups.**

- Pot holes in car park – stones supplied by NWH, agreed to fill these Sat 21<sup>st</sup> October 1pm. Anyone available on that date to help out. Agreed to buy small gift by way of thanks. Update – potholes now filled, but gift of chocolates still to buy.

#### **Action – Tom to check with Sue if this is outstanding.**

- Clarsach for hire – No interest as yet, agreed to give it until October (after new school term), if nothing we may want to consider selling it.

#### **Action – Alistair to confirm if interest from school.**

- Handyman role – Tom has contacted DIY Dad (John Finlay) who has expressed an interest in the role.

#### **Action – Tom to update at next meeting if John has confirmed taking on the role.**

- Front door sensor light – Irene has made the sign to notify hall users not to turn the switch off.
- Car park lights – Tom has emailed hall users to request they check car park lights are switched off before leaving, however Karen noted that they continue to be left on quite frequently. Suggested that could be because last person leaving is exiting via front door and not realising the lights are still on.

**Action – Signs to be made for front door, back door and light switch to ask users to check all lights switched off.**

- Email received from Colin Rorison asking if the Howgate website could be updated, especially minutes.

**Action – Karen has passed changes to Donald Cameron to update the website. Karen to get update from Donald.**

- Bridge Club have requested we support payment of a new table (they will pay for another one). A new table has appeared, so we are awaiting a bill for this.
- Back door – agreed this should be replaced before next winter with problems we have had with flooding in the past. Tom has contacted Watson & Lyall for a quote.

**Action – Once quote received, Tom to contact Kirk as to how we should proceed.**

- Tom has made a dipstick for the oil tank. Currently about a third full.

**Standing action – ensure we organize for someone to assist with car parking for bigger events.**

- **Treasurer's report**
- c£7k in bank, but couple of invoices are outstanding
- Hall booking from last year Bright Sparks have been chased for payment – this is still outstanding.
- Agreed to fund pies for Hunter & Lass Ride Out
- Tom to buy a new heater and broken/unused electricals to go to the tip.
- Tom confirmed we are exempt from paying rates for the Portakabin.
- BT line rental – contract is up for renewal 12<sup>th</sup> March. No hall users require Boradband, therefore assume we should cancel contract.

**Action – Sarah to confirm if contract cancelled.**

#### **4. Hall report**

- Pilates have requested an additional time slot for a Thursday evening to run after their 6-7pm class (i.e. 7-8pm). As HCC use the back room once a month, Kirsten has agreed to put a sign up on back door asking HCC to use the Church door for entry and exit on these dates. HCC also use the hall once a year for their AGM – Pilates would not run on these dates. A new Church door key has been cut.

**Action – Cath to let Church know.**

- Craft event forthcoming. 11 booked so far.
- Tubs planted by Irene.
- Tablecloths don't seem to be in the hall.

**Action – Tom to check if Sarah has them from last event.**

- Discussed the successful booking last year for training events.

**Action – all to consider whether and where we could advertise this to encourage future bookings.**

## **5. Future Fundraising/Community events**

- Pub quiz confirmed for 19<sup>th</sup> May. Discussed price of £2pp, max 6 per team. Raffle prizes. Food – pies, sausage rolls, wine, beer and juice.

**Action – Sarah and Karen to feed back at next meeting regarding this.**

- Gala Day – provisional date set 25<sup>th</sup> August. BBQ, Art, dog fun agility course. Need to request Glebe is cut prior to event again.
- Wine tasting suggested for Sept/October.
- Burns Supper suggested for next January (no tartan!).
- Bonfire/fireworks evening – agreed to put it to the community whether they wish to get involved to organise this for 2018

**Action – Karen to include an article in the Newsletter for this.**

## **6. AOB**

- Hall cupboard clearout – Tom and Irene have volunteered – date TBC

**7. Date of next meeting – Monday 23<sup>rd</sup> April 2018.**