

## COMMITTEE MEETING

21<sup>st</sup> May 2018

In attendance: Tom Schofield, Karen Bennett, Sarah King, Pat Gordon, Sue Gracie, Sheena Dawe

### 1. Apologies

Shirley Murray, Irene McConnell, Alistair Proctor, Sheena Dawe

### 2. Minutes of previous meeting

These were approved.

### 3. Matters arising

- Donald Cameron Howgate path proposal – Tipperwell Residents Association are not supportive of the path running from Tipperwell Way due to a number of concerns. Donald is finalising land owner permission as Howgate Residents may be supportive of the path running from the Glebe.

**Action – Tom to continue liaising with Donald on this.**

- Pot holes in car park – stones supplied by NWH, agreed to fill these Sat 21<sup>st</sup> October 1pm. Anyone available on that date to help out. Agreed to buy small gift by way of thanks. Update – potholes now filled, but gift of chocolates still to buy.

**Action – Sue confirmed she would buy some tobacco as a gift – action carried over.**

- Clarsach for hire – No interest as yet, agreed to give it until October (after new school term), if nothing we may want to consider selling it.

**Action – Alistair to confirm if interest from school in new term. Pat to contact Harp Society and ask them if they are interested in buying this after October – action carried over.**

- Handyman role – Tom has contacted DIY Dad (John Finlay) to ask if he wants to take this on, but he does not want the role, would like to just do odd jobs as they come up.

**Action – jobs to be added to snagging book and Tom will contact John as and when required. Ongoing action.**

- Front door sensor light – Irene has made the sign to notify hall users not to turn the switch off.
- Car park lights – Irene has made signs for front and back door to ask users to check if lights all off.

**Action – Irene to bring signs to hall. Action completed.**

- It was noted that the floodlights at the front of the Church have been on first thing in the morning.

**Action – Sheena to check with Church about this – action outstanding.**

- Bridge Club have purchased a new table which we agreed to support the payment of – agreed to deduct from monthly hall fees.

**Action – table bought. Action completed.**

- Problem with leaves blocking kitchen down pipe, causing flooding. Tom has checked from the roof and there is already a mesh in place to stop leaves. Not clear why the blockage occurred unless mesh was added recently.

**Action – Sheena to confirm if Martin Hobbs installed this mesh recently?**

- Pub quiz night – various preparation actions required.

**Action – Actions all completed.**

- Tom to round up a team for helping with BBQ at Gala Day.

**Action – Tom confirmed Ian, Paul and Malcolm will assist with this. Action completed.**

- Pilates class affected by Hunter & Lass Ride Out 6.30-7.30pm

**Action – Pilates to move class to 7.30pm.**

**Standing action – ensure we organize for someone to assist with car parking for bigger events.**

**4. Treasurer's report**

- £6500 in bank but electricity still to come out.
- We have passed the OSCR reporting requirements thanks to Sarah's work here.

**5. Hall report**

- Heating timer now set to 'off' for summer period, but users can turn on if need be.
- Irene has requested the committee consider installation of an outside tap for front of hall.

**Action – Irene to get a quote for this. Need to ensure valve can be switched to ‘off’ over winter to prevent frozen pipes.**

- Leak in Gents’ toilet needs looking at

**Action – Tom/Sue to add to snagging book.**

- Work has commenced on making a new back door.

**Action – Tom to update when this is complete.**

- Advertising hall lets. Suggestions include banner for outside, posts on Penicuik Residents Facebook Group and Edinburgh Gossip Girls Facebook Group.

**Action – Tom to investigate banner; Sarah PR Facebook; Karen EGG Facebook.**

## **6. Future Fundraising/Community events**

- Pub quiz raised approx. £300 once costs deducted – about £100 is additional supplies of alcohol which can get used at future events. Agreed bought too much for kids (most of which was free) and too many pies. Scale down for future events.
- Wine Tasting confirmed for 22<sup>nd</sup> September – Majestic will run this.
- Provisional date of 17<sup>th</sup> November for Gin Tasting
- French Evening TBC
- Bonfire – as no responses to newsletter article, suggested keeping this small and not for fund raising
- Gala Day 26<sup>th</sup> August – suggested activities – pony rides, dog agility, bouncy castle, BBQ, raffle, craft stalls, art

**Action – planning to get underway and report at next meeting.**

**Date of next meeting – Monday 18<sup>th</sup> June 2018**